

**Transfer Student Information on Music Theory & Aural Skills  
for Students Who Intend to Complete a Music Degree  
at the University of Utah School of Music**

**PLEASE COMPLETE & RETURN THIS FORM  
TO THE SCHOOL OF MUSIC OFFICE (DGH 204)**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

Last Course in Music Theory Completed: \_\_\_\_\_

(Include Course Title, Number, Grade Earned, Semester & Year of Study – e.g., Theory II, Music 1020, Grade B+, 2<sup>nd</sup> semester of my freshman year)

Taken at which Institution: \_\_\_\_\_

(Please provide the full name and not an abbreviation)

Name of Theory Text Used (e.g., Clendinning/Marvin, Kostka/Payne, Laitz, etc.):

\_\_\_\_\_

Music Emphasis (performance, education, composition, etc.): \_\_\_\_\_

Instrument or Voice Type: \_\_\_\_\_

AP Exam in Music Theory Score (if applicable): \_\_\_\_\_

(the appropriate documentation must be provided)

School of Music

University of Utah

1375 East Presidents Circle, Room 204

Salt Lake City, Utah 84112-0030

(801) 581-6762 – office

## MUSIC THEORY & MUSICIANSHIP TRANSFER INSTRUCTIONS

Students should contact the Director of Undergraduate Studies to determine which music classes will transfer to the University of Utah, (call the School of Music Office at 801-581-6762 to be connected to the Director of Undergraduate Studies). Students should also contact Dr. Ning Lu about the keyboard proficiency requirements ([ning.lu@music.utah.edu](mailto:ning.lu@music.utah.edu), 801-587-9376).

**All** transfer students must take the capstone exam to determine music theory and musicianship competency that will be proctored by Dr. Steve Roens, Music Theory Area Chair, ([s.roens@utah.edu](mailto:s.roens@utah.edu), 801-581-8420). For information on the date, time and location of the capstone theory exam, please visit <http://music.utah.edu/students/undergraduate-students.php>.

Here is a list of the courses for which capstone exams are available: MUSC 1110 – Music Theory I (the first semester of the theory sequence), MUSC 1120 – Music Theory II (the second semester of the theory sequence), and MUSC 2110 – Music Theory III (the third semester of the theory sequence). Here is the recommended course of action to take:

1) determine how many semesters of music theory you took at your previous institution; for example, a student who is transferring to the U.U. School of Music and has taken one year of music theory must write the MUSC 1120 capstone exam (if the student had taken two years of music theory, she/he must write the MUSC 2110 capstone exam. A student who has only taken one semester of music theory must write the MUSC 1110 capstone exam).

2) in the meantime, a student who has taken one year of music theory may *provisionally* enroll in MUSC 2110; if the student achieves a satisfactory grade on the capstone exam, then she/he may remain in MUSC 2110; conversely, if the student does not achieve a satisfactory grade on the capstone exam, then she/he must drop MUSC 2110 and enroll in MUSC 1120 in the following semester (in the case of the student who has taken two years of music theory, she/he may *provisionally* make plans to enroll in MUSC 3550 in the fall semester & MUSC 3540 in the spring semester\*; if the student achieves a satisfactory grade on the capstone exam, then she/he may enroll in MUSC 3550 in the fall semester; conversely, if the student does not achieve a satisfactory grade on the capstone exam, then she/he must instead enroll in MUSC 2110 in the fall semester).

3) once a student has received official results from the theory area, she/he should follow the instructions outlined in step 2 above for class enrollment. Next, if the result of the music theory capstone exam was satisfactory, the student will then need to take an **aural-skills exam** that will be proctored by Dr. Pam Jones the following week (the date, time and location will be sent to you via email along with the results of the capstone exam). If the result of the music theory capstone exam was not satisfactory, then the student will not take an aural-skills exam and, instead, must enroll in the musicianship class that corresponds to the required music theory class. For example, if a student took the MUSC 2110 capstone exam and did not achieve a satisfactory grade, then, in addition to enrolling in MUSC 2110, the student must also enroll in MUSC 2130, the corresponding musicianship class.

4) What if a student achieved a satisfactory grade for the music theory capstone exam but does not achieve a satisfactory grade for the corresponding aural-skills exam? In this case, the student may proceed to the next level in the theory sequence but must remediate the level of musicianship not successfully demonstrated in the aural-skills exam. Let us take the example of a student who achieved a satisfactory grade on the MUSC 1120 capstone exam but did not do so for the first-year aural-skills exam. In this case, the student would still enroll in MUSC 2110 but must enroll in MUSC 1130, instead of 2130, in order to continue working on freshman aural skills. Likewise, if a student achieved a satisfactory grade on the MUSC 2110 capstone exam but did not do so for the second-year aural-skills exam, the student would still enroll in MUSC 3540, in the spring semester, but must enroll in MUSC 2130, in the fall semester, in order to continue working on sophomore aural skills.

5) please note that capstone exams are not given for 3000- or 4000-level courses.

**\*Permission is given to transfer students only to take the junior-level theory sequence out of order** (i.e., 20<sup>th</sup>-/21<sup>st</sup>-Century Styles & Techniques, MUSC 3550, in the fall and then Form & Analysis, MUSC 3540 in the spring).

Below is a list of the textbooks, presently in use, and the textbook chapters that a student must master in order to pass the capstone exams for each level. Much of this may be review, but **you should study the books and workbooks before you take the capstone exams**. The textbooks are available in the McKay and/or the Marriott Library (consult the library search engine to determine if it is available as a hard copy or as an online resource), and both the textbooks & workbooks are available to purchase in the University Bookstore (<http://www.bookstore.utah.edu/utah/home.aspx>).

### **Theory Semester I**

MUSC 1110 – Music Theory I

Steven G. Laitz. *The Complete Musician: An Integrated Approach to Tonal Theory, Analysis, and Listening*, 3<sup>rd</sup> edition (New York: Oxford University Press, 2012). **Review:** up to and including Chapter 12, “The Pre-Dominant Refines the Phrase Model” – also review the relevant exercises in the accompanying workbook.

### **Theory Semester II**

MUSC 1120 – Music Theory II

Steven G. Laitz. *The Complete Musician: An Integrated Approach to Tonal Theory, Analysis, and Listening*, 3<sup>rd</sup> edition (New York: Oxford University Press, 2012). **Review:** up to and including Chapter 17, “Harmonic Sequences” – also review the relevant exercises in the accompanying workbook. 4

## **Aural Skills Semesters I & II**

MUSC 1130/40 – Musicianship I/II\*\*

Gary S. Karpinski, *Manual for Ear Training & Sight Singing and Anthology for Sight Singing*, (New York, W.W. Norton & Company, 2007). **Review:** contact Dr. Pam Jones for details

([pam.jones@utah.edu](mailto:pam.jones@utah.edu))

\*\*Students who take the first-year, aural-skills exam must do so for the entire year (i.e., it will not be broken down between 1130 & 1140).

## **Theory Semester III**

MUSC 2110 – Music Theory III

Steven G. Laitz. *The Complete Musician: An Integrated Approach to Tonal Theory, Analysis, and Listening*, 3rd edition (New York: Oxford University Press, 2012). **Review:** up to Chapter 30, “Melody & Harmonic Symmetry Combine: Chromatic Sequences” (please **omit** Chapters 20, 25, 26, and 27) – also review the relevant exercises in the accompanying workbook.

## **Aural Skills Semesters III & IV**

MUSC 2130/40 – Musicianship III/IV

Gary S. Karpinski, *Manual for Ear Training & Sight Singing and Anthology for Sight Singing*, (New York, W.W. Norton & Company, 2007). **Review:** contact Dr. Pam Jones for details

([pam.jones@utah.edu](mailto:pam.jones@utah.edu))

For further information on the capstone exam for music theory please email Dr. Michael Chikinda ([m.chikinda@utah.edu](mailto:m.chikinda@utah.edu), 801-581-7813) and for musicianship please email Dr. Pam Jones ([pam.jones@utah.edu](mailto:pam.jones@utah.edu), 801-581-7247).

Students with general questions about academic requirements in the *School of Music* should contact Mary Ann Dresher, School of Music Undergraduate Advisor, ([maryann.dresher@utah.edu](mailto:maryann.dresher@utah.edu), 801-585-1563).

Practice capstone exams for music theory are available at the following webpage:

<http://music.utah.edu/students/undergraduate-students.php>

Students who feel that they need extra assistance with theory, beyond office hours, are encouraged to contact the **ASUU Tutoring Centre** (801-581-5153), which has qualified tutors available:

<http://tutoringcenter.utah.edu/>