

**University of Utah Piano Policies**  
**Piano use, maintenance and repair policies**  
**10/19/2015**

**Use of Pianos**

None of the concert instruments may be used for routine practice or teaching at anytime other than appropriately scheduled dress rehearsals for School of Music recitals. This includes Libby Concert Hall, Thompson Chamber Hall and Dumke Recital Hall.

All recital pianos should be locked and covered at all times when not being used. Nothing should be placed on top of the pianos that could scratch the finish. Great care should be taken when moving pianos. Faculty or stage managers should supervise moving of instruments. Anyone needing to remove lids from the concert instruments should clear this with Claudia Horton, facilities coordinator. Because of liability to the individuals and the instruments, professionals must be hired for this purpose.

Libby Concert Hall

The 9-foot NY D Steinway in Libby is reserved for use by faculty and guest artists for concerts and recitals only. It is not available to outside groups for rentals. The Hamburg Steinways in Libby are available for ensembles, student piano juries and faculty. There will be a fee charged to rent these instruments by outside groups. This fee will be used to maintain and tune the instruments.

Dumke Recital Hall

The NY Steinway (high polish) in Dumke Recital Hall is reserved for faculty and student recitals. The Hamburg Steinway will be used for ensemble and classroom use. Neither piano will be used for routine practice by faculty or students. Undergraduate students are limited to two 1.5-hour dress rehearsals within two weeks of their recital. Graduate students are limited to two 2-hour dress rehearsals within two weeks of their recital. (On a space available basis.)

Thompson Chamber Hall

The Steinway pianos in this hall are used for performances. They may not be used for routine practicing or private lessons.

**Piano Service**

Only the authorized Steinway technician may work on the piano inventory. All non-emergency work such as: repairing, voicing and regulating of the concert instruments and piano studio instruments, must be approved in advance by the piano faculty. In case of a piano needing immediate attention, every effort should

be made to seek approval from a piano faculty member before work is done.

### **Food and Drink**

Pianos are vulnerable to damage from liquids. One spill can easily cause thousands of dollars of damage. Therefore, to avoid accidents, never set beverage containers on any piano! In case of a spill contact the School of Music office immediately. The quicker the piano is dried out, the less long-term damage will be done. No food or drink is allowed in the concert halls or practice rooms.

### **Covers**

Some pianos and harpsichords have covers. Please use them! The front portion of the cover can be folded out of the way. Do not throw covers on the floor.

### **Piano repairs**

Pianos are repaired on an as needed basis. However, our piano technician can only make repairs if he is informed. Small problems can escalate to big problems if not reported. Report problems to Claudia Horton, facilities coordinator in the music office.

### **Clean hands**

We encourage all performers to wash their hands before playing any piano. Germs are easily spread and hand lotions and dirt make the keys sticky.