

**School of Music**  
**Student Card Reader Access (Non-practice Room Usage)**

Name \_\_\_\_\_

Student ID# \_\_\_\_\_

Proxy Card# \_\_\_\_\_  
(2\* or 2+ Number located above the magnetic strip)

Phone# \_\_\_\_\_

Major \_\_\_\_\_

E-mail Address \_\_\_\_\_

Requested Room(s) \_\_\_\_\_

Purpose of Room Usage \_\_\_\_\_

Dates of Usage \_\_\_\_\_

***Applicant: Please read this information carefully!***

- I will not loan my University of Utah ID Card (UCard) to ANYONE.
- If I lose my ID card I will notify my department immediately.
- Children under 18 are not allowed to use practice rooms unless accompanied by an adult guardian.
- I acknowledge that I understand the conditions of key responsibility outlined in the University of Utah key Policy 3-234.
- I understand that violations of any of the above may lead to my suspension or termination from the University of Utah.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

***This form is to be submitted by the faculty/staff member approving access to the School of Music Office.***

**Name of Faculty/Staff Member Approving Access (Please Print)** \_\_\_\_\_

**Faculty/Staff Member Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Director, School of Music Approval** \_\_\_\_\_

**Date** \_\_\_\_\_

**Office Use Only:**

Date and Time Access entered into CCure \_\_\_\_\_

Room(s) access granted:

Notes:

Processed by: \_\_\_\_\_