

**School of Music**  
**Student Card Reader Access (non-practice room usage)**

Name \_\_\_\_\_

Student ID# \_\_\_\_\_

Proxy Card# \_\_\_\_\_

Phone# \_\_\_\_\_

Major \_\_\_\_\_

E-mail Address \_\_\_\_\_

Requested Room(s) \_\_\_\_\_

Purpose of Room Usage \_\_\_\_\_

Dates of Usage \_\_\_\_\_

***Applicant: Please read this information carefully!***

- I will not loan my University of Utah ID Card to anyone.
- If I lose my ID card I will notify my department immediately.
- I understand that violations of any of the above may lead to my suspension or termination from the University of Utah as per Policy and Procedure 5-3.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**This form is to be submitted by the faculty/Staff member approving access to the School of Music Office.**

**Name of Faculty/Staff Member Approving Access** \_\_\_\_\_

**Faculty/Staff Member Signature/Date** \_\_\_\_\_

**Director, School of Music Approval/Date** \_\_\_\_\_

**Office Use Only:**

Date and Time Access Imputed Into Computer \_\_\_\_\_

Notes (rooms access granted):

Processed by: \_\_\_\_\_