

University of Utah — School of Music
2020–2021 Academic Year: Standing Committees

Executive Committee

Miguel Chuaqui, Director of the School of Music
Hasse Borup, Assistant Director of Graduate Studies
Kirstin Chávez, at-large
Cathy Clayton, atlarge
Jared Rawlings, Associate Director & Director of Undergraduate Studies
Paul Sherrill, at-large

Responsible for advising the Director of the School of Music on all matters except personnel. Membership of the FEC consists of Director of the School of Music, Director of Undergraduate Studies, Director of Graduate Studies, and two to three faculty members at large. The committee, which should include representation from a variety of School of Music Areas, is appointed by the Director and ratified through faculty vote; meets weekly.

Advisory Committee—Miguel Chuaqui, Chair

Hasse Borup, Director of Graduate Studies
Composition & Music Technology: Elisabet Curbelo
General Education: Cathy Clayton
Instrumental Studies: Robert Baldwin
Jazz Studies: Donn Schaefer
Keyboard Studies: Ning Lu
Music History: Jane Hatter
Music Education: Jared Rawlings, Associate Director (Undergraduate Studies)
Music Theory: Michael Chikinda
Opera: Robert Breault
Vocal Studies: Julie Wright-Costa

Responsible for 1) advising the Director of the School on matters impacting the effective operation of the School of Music, 2) representing the interests/concerns of areas within the broader considerations of the School of Music, 3) presenting matters raised by faculty for discussion in the advisory committee. Membership of the Faculty Advisory Committee consists of the Director of the School of Music, the Associate Director for Undergraduate Studies, the Associate Director for Graduate Studies, and Heads of the eight Areas in the School of Music (Composition, Instrumental Studies, Jazz Studies, Keyboard Studies, Music Education, Musicology, Music Theory, Vocal Studies) and the Opera Director. Members of the Faculty Advisory Committee are responsible for communicating with their areas regarding the work of this committee. Meetings of the Faculty Advisory Committee are open to all tenure-line, career-line, visiting, and adjunct faculty except in cases where sensitive personnel issues are considered; meets twice each semester, near the beginning and the end of each semester.

Undergraduate Studies Committee—Jared Rawlings, Associate Director of Undergraduate Studies

Composition & Music Technology: Elisabet Curbelo
General Education: Cathy Clayton
Instrumental Studies: Mike Sammons

Jazz Studies: Donn Schaefer

Keyboard Studies: Ning Lu

Music History: Catherine Mayes

Music Education: Jared Rawlings

Music Theory: Michael Chikinda

Vocal Studies: Bob Breault

Library (non-voting): Lisa Chaufty

Staff Representative: Jenn McLaurin, Undergraduate Students Advisor.

Responsible for all undergraduate academic matters including development, review, and revision of curriculum and degree programs administered by the School of Music. Additional responsibilities include 1) policies and procedures for undergraduate student admissions, 2) policies and procedures for undergraduate student advising, 3) development, review, and consideration of undergraduate exit surveys; and 4) other duties and activities as determined to be appropriate in support of the undergraduate mission and programs of the School of Music. Chaired by the Associate Director for Undergraduate Studies, committee membership includes representatives from the following areas: Composition, Instrumental Studies, Jazz Studies, Keyboard Studies, Music Education, Musicology, Music Theory, and Vocal Studies. Members of the Undergraduate Studies Committee are responsible for communicating with faculty in their areas regarding the work of this committee; meets monthly.

Graduate Studies Committee—Hasse Borup, Assistant Director of Graduate Studies

Composition & Music Technology: Manuela Meier

Conducting Studies: Barlow Bradford

Instrumental Studies: Rob Baldwin

Keyboard Studies: Viktor Valkov

Music History: Jane Hatter/Elizabeth Craft

Music Education: Emily Mercado

Music Theory: Paul Sherrill

Vocal Studies: Seth Keeton

Staff representative: Sasha Bainson, Graduate Studies Coordinator.

Responsible for all graduate academic matters including development, review, and revision of curriculum and degree programs administered by the School of Music. Additional responsibilities include: 1) policies and procedures for graduate student admissions, 2) policies and procedures for graduate student advisement, 3) development, review, and consideration of graduate exit surveys; and 4) other duties and activities as determined to be appropriate in support of the graduate mission and programs of the School of Music. Chaired by the Associate Director for Graduate Studies, committee membership includes representatives from the following areas: Composition, Conducting, Instrumental Studies, Jazz Studies, Keyboard Studies, Music Education, Musicology, Music Theory, and Vocal Studies. Members of the Graduate Studies Committee are responsible for communicating with faculty in their areas regarding the work of this committee; meets monthly.

Faculty RPT Committee—Ning Lu, Chair

Untenured Associate Professors; may vote on promotions to associate professor (but not on retention or tenure cases):

Kirstin Chávez

Tenured Associate Professors; may vote on retention of assistant professors, tenure cases, and on promotions to associate professor:

Catherine Mayes

Jared Rawlings

Tenured Professors; may vote on retention and tenure cases and on all promotions:

Robert Baldwin

Hasse Borup

Barlow Bradford

Robert Breault

Mark Ely

Scott Hagen

Ning Lu

Donn Schaefer

Julie Wright-Costa

Responsible for retention, promotion, and tenure reviews of faculty in tenure-line appointments, and for post-tenure reviews of tenured faculty members. Membership consists of all tenured faculty members in ranks higher than those of candidates being considered for tenure and/or promotion, except for the Director of the School; meets once in the Fall (retention, promotion, and tenure reviews), and once in the Spring (tenured faculty reviews).

School of Music Tenure-line Faculty Appointments Committee (Tenure-line FAC)

Robert Baldwin, Professor

Hasse Borup, Professor

Barlow Bradford, Professor

Robert Breault, Professor

Kirstin Chávez, Associate Professor

Elizabeth Craft, Assistant Professor

Elisabet Curbelo, Assistant Professor

Mark Ely, Professor

Scott Hagen, Professor

Jane Hatter, Assistant Professor

Seth Keeton, Assistant Professor

Ning Lu, Professor

Catherine Mayes, Associate Professor

Manuela Meier, Assistant Professor

Emily Mercado, Assistant Professor

Jared Rawlings, Associate Professor

Mike Sammons, Assistant Professor

Donn Schaefer, Professor

Peyden Shelton, Assistant Professor

Paul Sherrill, Assistant Professor

Karen Thomas, Assistant Professor

Viktor Valkov, Assistant Professor

Julie Wright-Costa, Professor

Responsible for voting on the appointment of faculty in tenure-line appointments. Membership consists of all tenure-line faculty members, except for the Director of the School of Music; meets as needed for tenure-line faculty searches.

School of Music Career-line Faculty Appointments Committee (Career-line FAC)—

Miguel Chuaqui, Chair

Carol Ann Allred, Assistant Professor (Lecturer)

Denson Angulo, Assistant Professor (Lecturer)

Robert Baldwin, Professor

Bettie Jo Basinger, Associate Professor (Lecturer)

Hasse Borup, Professor

Barlow Bradford, Professor

Robert Breault, Professor

Kirstin Chávez, Associate Professor

Michael Chikinda, Associate Professor (Lecturer)

Cathy Clayton, Associate Professor (Lecturer)

John Costa, Professor (Lecturer)

Mike Cottle, Associate Professor (Lecturer)

Elizabeth Craft, Assistant Professor

Elisabet Curbelo, Assistant Professor

Luke Dahn, Associate Professor (Lecturer)

Paul Dorgan, Professor (Lecturer)

Mark Ely, Professor

Scott Hagen, Professor

Jane Hatter, Assistant Professor

Pam Jones, Professor (Lecturer)

Seth Keeton, Assistant Professor

Jie Lu, Professor (Lecturer)

Ning Lu, Professor

Lynn Maxfield, Assistant Professor (Lecturer)

Catherine Mayes, Associate Professor

Manuela Meier, Assistant Professor

Emily Mercado, Assistant Professor

Jeffrey Price, Professor (Lecturer)

Jared Rawlings, Associate Professor

Mike Sammons, Assistant Professor

Donn Schaefer, Professor

Peyden Shelton, Assistant Professor

Paul Sherrill, Assistant Professor

Brian Sproul, Associate Professor (Lecturer)

Vedrana Subotic, Professor (Lecturer)

Karen Thomas, Assistant Professor

Viktor Valkov, Assistant Professor

Todd Woodbury, Assistant Professor (Lecturer)

Julie Wright-Costa, Professor

Responsible for voting on the appointment, reappointment and/or promotion of faculty in career-line (lecturer), adjunct, and visiting appointments. Membership consists of all tenure-line and career-line

faculty members, except for the Director of the School of Music; meets once in the Spring to review faculty in career-line (lecturer), adjunct, and visiting appointments, and as needed for non tenure-line faculty searches.

School of Music Instructional Personnel Review Committee (IPRC)—Mike Sammons, Chair

Members: to be appointed by Director, per recommendations from IPRC Chair. *Responsible for generating reports for the reviews of faculty in career-line (lecturer), adjunct, and visiting appointments. The Review Committee shall be comprised of two or more members of the Tenure-Line faculty and one or more members of the Career-Line faculty who hold the rank of Associate Professor or Professor, with approximately a 50/50 balance between Tenure-line and Career-Line faculty members. These appointments are made by the Department Chair/School Director. In addition, a member of the Tenure-Line faculty shall be elected as Chair of the Review Committee by majority vote of the Tenure-Line and Career-Line faculty in the department/school. The membership and Chair of the Review Committee should be established no later than the end of the Spring semester prior to the year in which reviews will take place. The Review Committee shall only vote when a two-thirds or greater quorum exists, including any proxy votes provided in advance in writing.*

Scholarships Committee— Jared Rawlings, Chair

Composition: Elisabet Curbelo
Athletic Bands: Brian Sproul
Jazz Studies: Donn Schaefer
Keyboard Studies: Ning Lu
Music Education: Jared Rawlings
Strings: Rob Baldwin
Vocal Studies: Julie Wright-Costa
Winds & Percussion: Mark Ely
Staff representative: Michelle Addison

Responsible for making recommendations to the Director of the School regarding the distribution of revenues specified for music scholarships. Chaired by the Associate Director for Undergraduate Studies, membership consists of large ensemble directors, and members of the Composition, Music Education, Piano, and Voice faculty. Members of the Scholarship Committee are responsible for communicating with faculty in their respective programs regarding the work of this committee; meets once in the Spring.

Scheduling Committee— Miguel Chuaqui, Chair

Choirs: Barlow Bradford
Jazz Studies: John Petrucelli
Keyboard: Ning Lu
Opera: Bob Breault
Orchestra: Robert Baldwin
Percussion: Mike Sammons
Winds: Jared Rawlings
Claudia Horton, staff representative

Responsible for scheduling concerts and events in advance of the upcoming academic year. Chaired by the Director of the School of Music, membership consists of ensemble directors; meets monthly.

Marketing Committee— Miguel Chuaqui, Chair

Michaela Funtanilla, CFA Marketing team

Michelle Addison
Barlow Bradford
Kirstin Chávez
Maryruth Culver, Graduate Student Assistant
Claudia Horton
Peyden Shelton

Music Library Committee—Lisa Chaufy, Elizabeth Craft, Co-Chairs

Michael Chikinda
Elisabet Curbelo
Seth Keeton
Emily Mercado
Karen Thomas

Amy Bach, Natalie Wang, and Benjamin Drysdale, SAC Representatives.

Responsible for developing policies for the McKay Music Library. Other responsibilities include, but are not limited to, making recommendations for acquisitions and considering matters of cooperation/coordination with the Marriott Library. The Director of the McKay Library Chairs this committee. Membership is not specified according to area; meets as needed.

CFA Committee Appointments

Arts Education Committee:

Music — Jared Rawlings

Curriculum Committee:

Music — Jared Rawlings

Elected Committees: College of Fine Arts

CFA Council Faculty Representatives:

Tenure-line representative #1: Paul Sherrill (year 2 of 2-year term)

Tenure-line representative #2: Jane Hatter (year 1 of 2-year term)

Career-line representative: Pam Jones (year 1 of 2-year term)

Staff representative: Claudia Horton (year 1 of 2-year term)

CFA RPT Committee Music Representative:

Hasse Borup (year 2 of 2-year term)

Elected Committees: University

Academic Senate (representing the CFA):

Julie Wright-Costa (year 3 of 3-year term)

Peyden Shelton (year 3 of 3-year term)

Seth Keeton (year 1 of 3-year term)